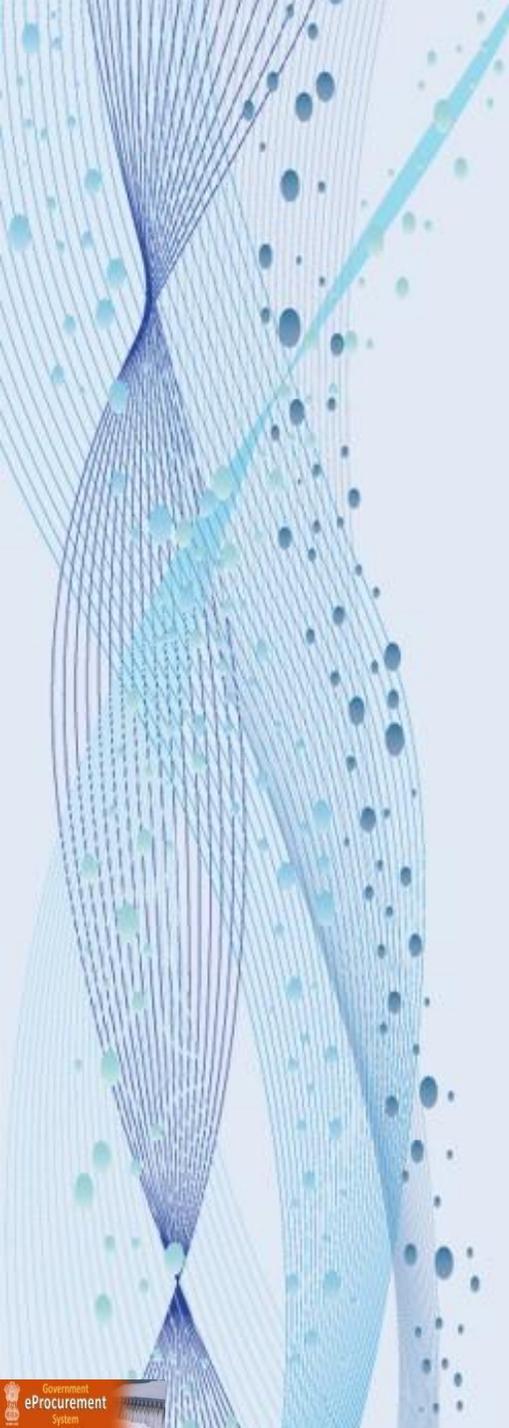


# Government eProcurement System of **National Informatics Centre**

**(GePNIC Version 1.09.06)**



**Bidders Manual Kit  
for  
Online Bid Submission for  
Two (2) Cover System**

# Logging in

- Enter the following address in the address bar of a browser <https://eprocure.gov.in/cppp/>
- Click onto **eProcure** to go to the home page of the portal where you did the registration process.
- On the right top of the page, Enter the login ID and password under User login section to login into your profile.


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[Tenders by Location](#)
[Tenders by Organisation](#)
[Tenders by Classification](#)
[Tenders in Archive](#)
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The national portal of India  
**india.gov.in**

**MMP on eProcurement**  
(Tender information for States and UT's)

## Welcome to eProcurement System

The eProcurement System of India enables the Tenderers to download the tenders and submit the bids online through this portal.



### Latest Tenders

Tender Title	Reference No	Closing Date	Bid Opening Date
1. SUPPLY OF BOLT WITH NUTS	E230180452	25-Apr-2018 10:00 AM	
2. LOCAL PURCHASE FOR SUPPLY OF MILK FRESH AND BUTTER FRESH AT FSD AKHNOOR FOR THE PD FROM 23 APR TO 29 APR 2018	5430/LP/Milk Butter Fr/ST-5	13-Apr-2018 12:00 PM	13-Apr-2018 12:00 PM

Latest Tenders updates every 15 mins. [More...](#)

### Latest Corrigendums

Corrigendum Title	Reference No	Closing Date	Bid Opening Date
1. Corrigendum for EMD and Bid Form NIT No. 06 of 2018			

Latest Corrigendum updates every 15 mins. [More...](#)

Certifying Agency

The Bidder logs in using his/her User ID/Password and DSC

1. Enter Login id and password

2. Click Login

User Login

Login ID \*

Password \*

Login

[Online Bidder Enrollment](#)  
[Generate / Forgot Password?](#)  
[Find My Nodal Officer](#)

Search with ID/Title/Reference no

Tender Search

[Go](#)

[Advanced Search](#)

[Help For Contractors](#)

[Information About DSC](#)

[FAQ](#)

[Feedback](#)

[Bidders Manual Kit](#)

« Attention - Users should upgrade their Java to JRE8

« Web based training on Government eProcurement System is being conducted on various topics on a regular basis. The Web based training will be conducted on all Central Government working days from 2.30 PM to 4.30 PM in English only.

MIS Reports

Tenders by Location

Tenders by Status

Tenders by Type

Tenders by Category

Tenders Status

Cancelled/Retendered

Downloads

Announcements

Recognitions

Site compatibility

Click here to  
DSC Login

### Digital Certificate Authentication

Welcome ABCD Pvt.Ltd. [bidder10@gmail.com],



1. You have registered with DSC. Please insert your DSC card / e-Token for authentication.
2. Click the 'Login' button to proceed.

S.No	Alias Name	Serial No.	Certificate Type	Expiry Date	Type	Status
1.	USHA SAXENA	53 86 ed 12	Signing	11-Dec-2019 01:15 PM	Class 2	Live



**LOGIN**

**Logout**

If the 'Login' button is not appearing in this screen, perform the following checks:

1. Java Run Time Environment (JRE) 1.8 or above should be installed.
2. DSC drivers should be installed from the resource CD.
3. The DSC smart card / e-Token must be plugged in with the system's USB port / smart card reader.



aining will

- MIS Reports
- Tenders by Location
- Tenders by Organisation
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Digital Certificate Authentication

Welcome ABCD Pvt.Ltd. [bidder10@gmail.com],



S.No	Alias Name
1.	USHA S

LOGIN

If the 'Login' button is disabled, it indicates that the system is not ready for login.

- 1. Java Runtime Environment (JRE) must be installed on the system.
- 2. DSC driver must be installed on the system.
- 3. The DSC smart card / e-Token must be plugged in with the system's USB port / smart card reader.

Verify User PIN

Now verify your User PIN:

User PIN:

Enable soft keyboard

1. Enter DSC Token password

2. Click Login

# Bid Submission

# Search Tender

- After successfully logging in, You will be able to view the Dashboard of your profile.
- Click **Search Active Tenders** on the left side of the page to search the tenders.



DASHBOARD

Welcome ABCD Pvt.Ltd.,

Roles : Tenderer

Announcements

Attention - Users should upgrade their Java to JRE8

Web based training on Government eProcurement System is being conducted on various topics on a regular will be conducted on all Central Government working days from 2.30 PM to 4.30

Click here to Search the Active Tenders

User Management

My Accounts

My Documents

Auction Management

My Auctions

Live Auctions

View Auction History

Bid Management

Search Active Tenders

My Tenders

Clarification

My Active Bids

Bid Opening (Live)

Confirmatory Documents

Techno Commercial Query History

Short fall Documents

My Bids History

Confirmatory Documents History

Short Fall Documents History

Archived Clarification

Tender Status

My Withdrawn Bids



### BID MANAGEMENT

#### Search Active Tenders

1. Enter Tender ID or Keyword

Tender ID	<input type="text" value="2018_NIC_54601_1"/>
Organisation	<input type="text" value="-Select-"/>
Department	<input type="text" value="-Select-"/>
Division	<input type="text" value="-Select-"/>
Sub Division	<input type="text" value="-Select-"/>
Product Category	<input type="text" value="Computer- H/W"/>
Form of Contract	<input type="text" value="-Select-"/>
Pincode	<input type="text"/>
Value Criteria	<input type="text" value="-Select-"/>
Date Criteria	<input type="text" value="-Select-"/>

My Product Categories	<input type="checkbox"/>
Tender Reference Number	<input type="text"/>
Work/Item Title	<input type="text"/>
Tender Category	<input type="text" value="-Select-"/>

<input type="text" value="-Select-"/>	<input type="text"/>	<input type="text"/>	
From	<input type="text"/>	To	<input type="text"/>

Clear Search

2. Click Search

- User Management
  - My Accounts
  - My Documents
- Auction Management
  - My Auctions
  - Live Auctions
  - View Auction History
- Bid Management
  - Search Active Tenders
  - My Tenders
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  - My Bids History
  - Confirmatory Documents History
  - Short Fall Documents History
  - Archived Clarification
  - Tender Status
  - My Withdrawn Bids
- Post Award Management

# My Tenders

- A tender searched using any search criteria mentioned can be made as favorite.
- Check the field under favorite and click Save. The tender is made as your favorite.
- The tenders gets moved to My Tenders.
- Click My Tenders from the menu in the left side of the page.
- The tenders made as favorite gets displayed.
- Click View to view the details of a particular tender.



BID MANAGEMENT

User Management

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- My Documents

Auction Management

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- View Auction History

Bid Management

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Post Award Management

Active Tenders



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Open Tenders						
S.No	Tender ID	Tender Title	Tender Reference Number	Product Category	Value in ₹	Favorite
1.	2018_NIC_54601_1	Supply of Desktop Computers at NIC	Tender Goods	Computer- H/W	0	<input type="checkbox"/>

Set Open Tender as Favorite



**BID MANAGEMENT**

**User Management**

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- My Documents

**Auction Management**

- My Auctions
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- View Auction History

**Bid Management**

- Search Active Tenders
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- Archived Clarification
- Tender Status

Government eProcurement System - Internet Explorer  
http://demoeproc.nic.in/nicgep/app?component=%24DirectLink&page=ActiveTenders&service=direct&session=1

**Government eProcurement System**  
**Tender Details**  
Date : 24-Jan-2018 03:25 PM

**Tender Details** [Print](#)

Basic Details			
<b>Organisation Chain</b>	NIC Org  NIC_Dept		
<b>Tender Reference Number</b>	Tender Goods		
<b>Tender ID</b>	2018_NIC_54601_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Supply
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

Payment Instruments		
Offline	<b>S.No</b>	<b>Instrument Type</b>
	1	DD - Demand Draft

Cover Details, No. Of Covers - 2			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Scanned copy of EMD
		.pdf	Scanned copy of Technical Document

[Back](#)

[Favorite](#)



[Add as Favorite](#)



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- My Withdrawn Bids

Post Award Management

Active Tenders

1. Click the check box to make as favorite

Back

Open Tenders						
S.No	Tender ID	Tender Title	Tender Reference Number	Product Category	Value in	Favorite
1.	2018_NIC_54601_1	Supply of Desktop Computers at NIC	Tender Goods	Computer- H/W	0	<input checked="" type="checkbox"/>

Set Open Tender as Favorite

2. Click Set Open Tender as Favorite

After setting the Tender as Favorite, bidder will get all the updated information related to that Tender through mail and sms



User Management

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BID MANAGEMENT

Active Tenders

Acknowledgement for tender set as favorite

Back

✔ Tender(s) has been set as your favorite successfully.

Open Tenders						
S.No	Tender ID	Tender Title	Tender Reference Number	Product Category	Value in ₹	Favorite
No Open Tenders Found.						

Click My Tenders





BID MANAGEMENT

My Tenders

**Search**

Tender ID  Tender Title

[Clear](#) [Search](#)

**My Tenders**

No	Tender ID	Tender Reference Number	Tender Title	View
1	2018_NIC_54601_1	Tender Goods	Supply of Desktop Computers at NIC	

List of tenders moved from Search Active Tenders

Click here to view Tender details and Start the Bid Submission

- User Management
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**Post Award Management**

**BID MANAGEMENT**

Print

Tender Details Page 1

[View Tender Details](#)

**Basic Details**

Organisation Chain	NIC Org  NIC_Dept		
Tender Reference Number	Tender Goods		
Tender ID	2018_NIC_54601_1		
Tender Type	Open Tender	Form of contract	Supply
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

**Payment Instruments**

<b>Offline</b>	S.No	Instrument Type
	1	DD - Demand Draft

**Cover Details, No. Of Covers - 2**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Scanned copy of EMD
		.pdf	Scanned copy of Technical Document
		.pdf	Scanned copy of Pre qualification details
2	Finance	.xls	Price Bid

**Tender Fee Details, [Total Fee in ₹ - 0.00]**

**EMD Fee Details**

## Tender Details Page 2

## Tender Fee Details, [Total Fee in ₹ \* - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

## EMD Fee Details

EMD Amount in ₹	20,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	PAO,NIC	EMD Payable At	New Delhi

## Work Item Details

Title	Supply of Desktop Computers at NIC				
Work Description	Supply of Desktop Computers at NIC				
Pre Qualification Details	As per Tender document				
Independent External Monitor	NA				
Tender Value in ₹	0.00	Product Category	Computer- H/W	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	21
Location	NEW DELHI	Pincode	110003	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	NEW DELHI

## Critical Dates

Publish Date	24-Jan-2018 12:15 PM	Bid Opening Date	26-Jan-2018 12:05 PM
Document Download / Sale Start Date	24-Jan-2018 12:15 PM	Document Download / Sale End Date	26-Jan-2018 12:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	24-Jan-2018 12:15 PM	Bid Submission End Date	26-Jan-2018 12:00 PM

Click here to  
download the NIT

## Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf 	NIT for Supply of Desktop Computers at NIC	26.72

## Tender Details Page 3

Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	21
Location	NEW DELHI	Pincode	110003	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	NEW DELHI

Critical Dates			
Publish Date	24-Jan-2018 12:15 PM	Bid Opening Date	26-Jan-2018 12:05 PM
Document Download / Sale Start Date	24-Jan-2018 12:15 PM	Document Download / Sale End Date	26-Jan-2018 12:00 PM
Clarification Start Date	NA	Clarification End Date	
Bid Submission Start Date	24-Jan-2018 12:15 PM	Bid Submission End Date	

Click here to download the BoQ and Tender document

Tender Documents			
NIT Document			
S.No	Document Name	Description	Document Size (in KB)
1	Tendernotice_1.pdf 	NIT for Supply of Desktop Computers at NIC	26.72

 Download as zip file

Work Item Documents				
S.No	Document Type	Document Name	Description	Document Size (in KB)
1	BOQ	BOQ_50809.xls	Price Bid	282.50
2	Tender Documents	Tender_Doc.pdf	Tender Document	56.03

Click Proceed for Bid Submission

Tender Inviting Authority	
Name	Director,NIC
Address	NIC,NEW DELHI

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Proceed For Bid Submission



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- Short Fall Documents History
- Archived Clarification

[Read the Terms of Conditions](#)

 **Print**

**Terms & Condition**

eTender Portal User Agreement

In order to create a user account and use the eTender portal you must read and accept the eTender portal User Agreement.

**TERMS AND CONDITIONS OF E-TENDER SERVICES AGREEMENT**

**YOU MAY NOT MODIFY, COPY, REPRODUCE, REPUBLISH, UPLOAD, POST, TRANSMIT, OR DISTRIBUTE, IN ANY MANNER, THE MATERIAL ON THE SITE, INCLUDING TEXT, GRAPHICS, CODE AND/OR SOFTWARE.**

You may print and download portions of material from the different areas of the Site solely for your own non-commercial use provided that you agree not to change or delete any copyright or proprietary notices from the materials.

**THIS E-TENDER PORTAL AND RELATED SERVICES SUBJECT TO YOUR COMPLIANCE**

**I Agree**

**Back**

**Next**

1. Select I Agree

2. Click Next

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→	Award Declaration

▶ Bidder Details →

Here you can change your information if need

Company Details			
Login ID	bidder10@gmail.com		
Company Name	ABCD Pvt.Ltd.	Registration Number	987654159
Establishment Year	2010	Nature of Business	IT
Legal Status	Others	Company Category	Others
City	New Delhi	State	Delhi
Postal Code	110003	PAN Number	AESTG2458A

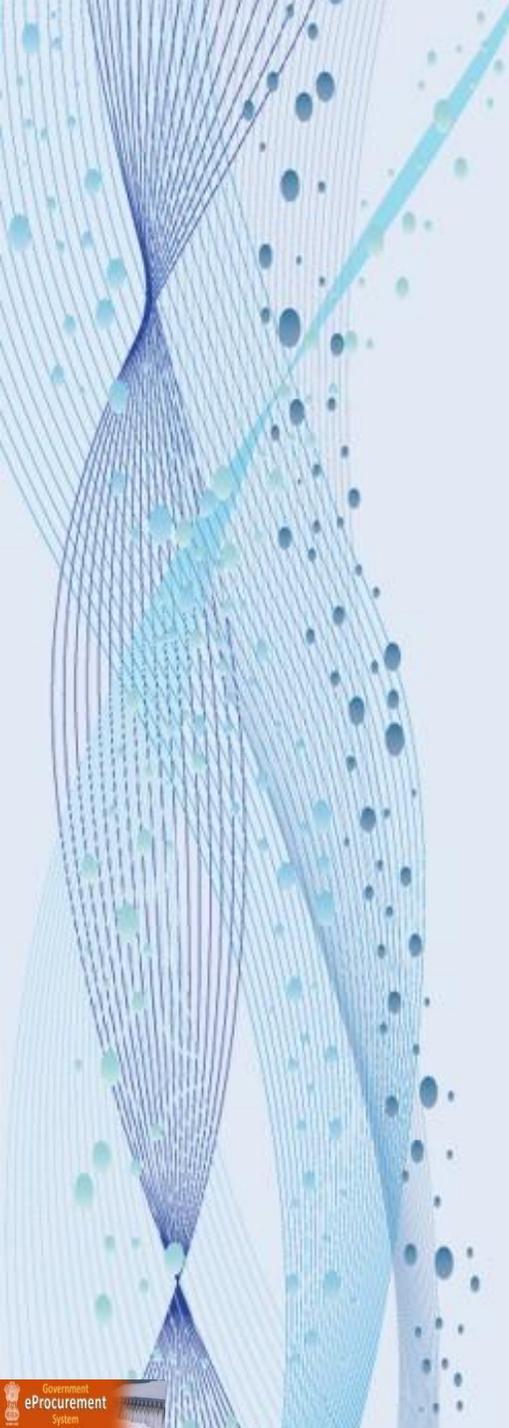
Bidder Pre Registration Details	
Bidder Pre Registered With	MSME Registration
Organisation Type	Others
Udyog Aadhaar Number	456789123456
Bidder Registered Type	Corporate

Contact Details	
Title *	Mr <input type="text"/>
Contact Name*	Bidder <input type="text"/>
Correspondence Email*	bidder8@gmail.com <input type="text"/>
Designation	<input type="text"/>
Phone*	91 <input type="text"/> 11 <input type="text"/> 22334455 <input type="text"/>
Mobile*	9791230165 <input type="text"/>
Registered Address*	New Delhi <input type="text"/>
Name of Partners / Directors	<input type="text"/>

Click Next

Back

Next



# Two Cover Bid Submission Process Flow Steps

# General Information to the Bidder before processing

- Scan all the documents at 75 to 100 DPI.
- Ensure the system is protected with anti-virus.
- Bid Submission involves the following steps,
  - Entering the fee details( if there is no tender fee the system directs to the EMD details page.)
  - Entering the EMD details
  - Fee Confirmation
  - Uploading of Bid Documents
  - Bid Confirmation



BID SUBMISSION

My Tenders → EMD Offline Payment

Select EMD exemption type

If, You are exempted from EMD payment, then select the option to 'Yes' and provide the details.

Are you exempted from EMD payment:  Yes  No

If yes, Provide the exemption type:  Percentage  Fixed

Percentage/Amount\* 50 x

Actual EMD amount in ₹ : 20,000

Only pdf,jpg files are permitted to upload.

Upload EMD exemption document:\*

File upload field with folder and file icons

Next

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BID SUBMISSION

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Post Award Management

- Award Declaration

My Tenders → EMD Offline Payment

Choose EMD Exemption type

If, you are exempted from EMD payment, then select the option to 'Yes' and provide the

Are you exempted from EMD payment:  Yes  No

If yes, Provide the exemption type:  Percentage  Fixed

Percentage/Amount\* 50 x

Actual EMD amount in ₹ : 20,000

Only pdf,jpg files are permitted to upload.

Upload EMD exemption document:\*




Enter Exempted Percentage/Amount

Next



- User Management
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BID SUBMISSION

My Tenders → EMD

EMD amount to be paid after exemption

If, You are exempted from EMD payment, then select 'Yes' and provide the details.

Are you exempted from EMD payment?

If yes, provide details.

Only pdf,jpg files allowed

Upload

**EMD Payment**

EMD amount to be paid after exemption: ₹ 10000.00

Upload

Next



BID SUBMISSION

My Tenders → EMD Offline Payment

If, You are exempted from EMD payment, then select the option to 'Yes' and provide the details.

Are you exempted from EMD payment:  Yes  No

If yes, Provide the exemption type:  Percentage  Fixed

Percentage/Amount\* 50 x

Actual EMD amount in ₹ : 20,000

Only pdf,jpg files are permitted to upload.

Upload EMD exemption document:\*

File upload area with a text box and file selection icons.

Next

Upload EMD exemption document

User Management

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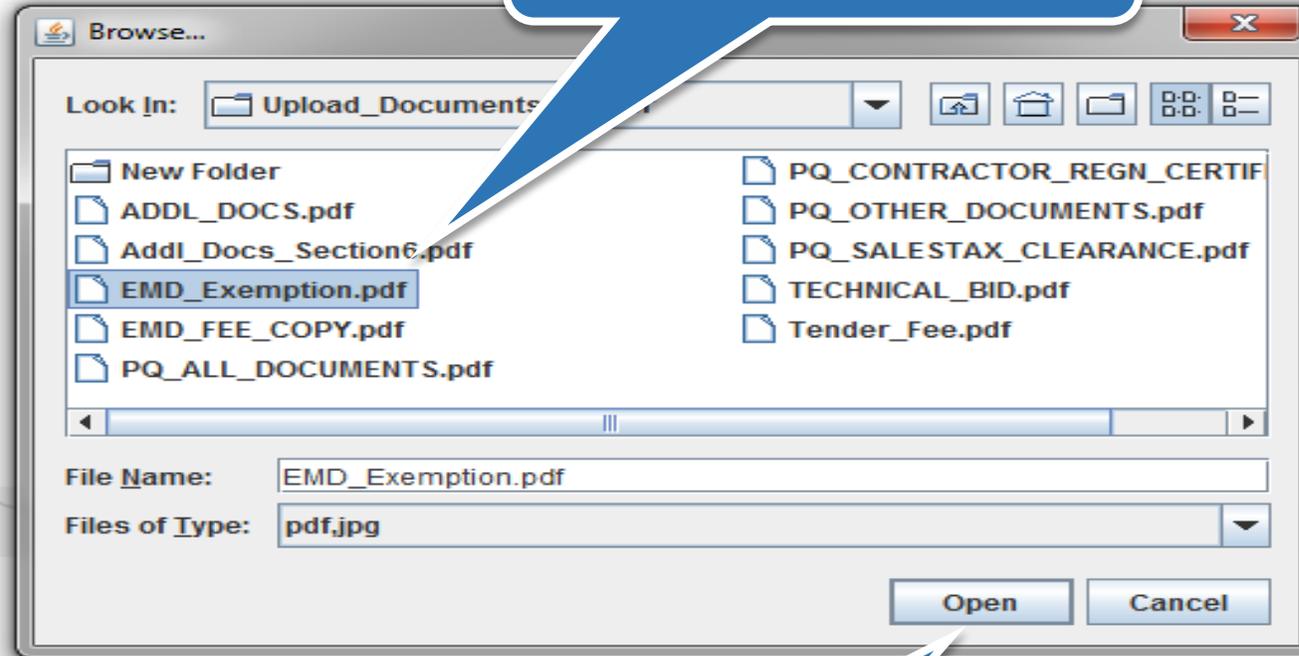
Post Award Management

- Award Declaration

**BID SUBMISSION**

My Tenders → EMD Offline Paym

Select the document



The image shows a 'Browse...' dialog box with the following details:

- Look In: Upload\_Documents
- Files listed:
  - New Folder
  - ADDL\_DOCS.pdf
  - Addl\_Docs\_Section6.pdf
  - EMD\_Exemption.pdf** (highlighted)
  - EMD\_FEE\_COPY.pdf
  - PQ\_ALL\_DOCUMENTS.pdf
  - PQ\_CONTRACTOR\_REGN\_CERTIF
  - PQ\_OTHER\_DOCUMENTS.pdf
  - PQ\_SALESTAX\_CLEARANCE.pdf
  - TECHNICAL\_BID.pdf
  - Tender\_Fee.pdf
- File Name: EMD\_Exemption.pdf
- Files of Type: pdf,jpg
- Buttons: Open, Cancel

Click open

Next



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BID SUBMISSION

My Tenders → EMD Offline Payment

If, You are exempted from EMD payment, then select the option to 'Yes' and provide the details.

Are you exempted from EMD payment:  Yes  No

If yes, Provide the exemption type:  Percentage  Fixed

Percentage/Amount\*

Actual EMD amount in ₹ : 20,000

Only pdf,jpg files are permitted to upload.

Upload EMD exemption document:\*

Next





### BID SUBMISSION

My Tenders → EMD Offline Payment

Enter DSC password

If, You are exempted from EMD payment, then select

Are you exempted from EMD payment?

**File Signing**

Exemption.pdf

Next

Verify User PIN

Now verify your User PIN:

User PIN: [.....]

Enable soft keyboard

Change User PIN Login Cancel

Click Login



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### BID SUBMISSION

My Tenders → EMD Offline Payment

If, You are exempted from EMD payment, then select the option to 'Yes' and provide the details.

Are you exempted from EMD payment:  Yes  No

If yes, Provide the exemption type:  Percentage  Fixed

Only pdf, jpeg

Upload

Please wait

EMD\_Exemption.pdf



Next

Message

**File signed successfully.**

OK

Click ok



BID SUBMISSION

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My Tenders → EMD Offline Payment

If, You are exempted from EMD payment, then select the option to 'Yes' and provide the details.

Are you exempted from EMD payment:  Yes  No

If yes, Provide the exemption type:  Percentage  Fixed

Percentage/Amount\* 50

Actual EMD amount in ₹ : 20,000

Only pdf,jpg files are permitted to upload.

Upload EMD exemption document:\* Documents\_Bidder\EMD\_Exemption.pdf

Next





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My Tenders → 2018\_NIC\_54601\_1 → Transaction Message

Organization Chain : NIC Org||NIC\_Dept  
 Tender Reference Number : Tender Goods  
 Tender ID : 2018\_NIC\_54601\_1  
 Tender Title : Supply of Desktop Computers at NIC

Bid Process List		
S.No	Bid Process	Action
1	Profile	

Bid Payment Details						
S.No	Fee Type	Actual Fee	Exempted Fee	Fee To Be Paid	Paid Fee	Edit Exemption
1	Emd Fee	20000.00 (INR)	10000.00 (INR)	10000.00 (INR)	0.00	

Pay Offline

Encrypt&Upload





**BID MANAGEMENT**

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**Offline/OnLine Payment Confirmation**

Organization Chain : NIC Org||NIC\_Dept  
Tender Reference Number : Tender Goods  
Tender ID : 2018\_NIC\_54601\_1  
Tender Title : Supply of Desktop Computers at NIC

Bid Payment Details				
S.No	Fee Type	Actual Fee	Exempted Fee	Fee To Be Paid
1	Emd Fee	20000.00 (INR)	10000.00 (INR)	10000.00 (INR)

**Portal Alert :**

- ⓘ Beyond this stage, you will not be able to edit Fee or Exemption details.
- ⓘ Please confirm that the exemption and amount to be paid are correct.

**I hereby confirm that the above payment details are correct.**

[Back](#) [Confirm to Pay](#)





BID SUBMISSION

Active Tenders → EMD Offline Payment

Organisation Chain : NIC Org||NIC\_Dept  
Tender Reference Number : Tender Goods  
Tender ID : 2018\_NIC\_54  
Tender Title : Supply of  
Fee to be paid in ₹ : 10,000



Specify Instruments for EMD Offline Payment :

Instrument Type	DD - Demand Draft	Amount*	10000
Instrument Number *	456789123	Issuer Details *	SBI
Issued Date *	24/01/2018	Challan Number	TSB123456
Expiry Date *	24/04/2018	Account Number	0000123456

Cancel Save

EMD Fee Details							
S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc No	Amount	Delete
No Records found.							



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BID SUBMISSION

Active Tenders → EMD Offline Payment

Organisation Chain : NIC Org||NIC\_Dept  
 Tender Reference Number : Tender Goods  
 Tender ID : 2018\_NIC\_54601\_1  
 Tender Title : Supply of Desktop Computers at NIC  
**Fee to be paid in ₹ : 10,000**

Specify Instruments for EMD Offline Payment :

Instrument Type	DD - Demand Draft	Amount*	<input type="text"/>
Instrument Number *	<input type="text"/>	Issuer Details *	<input type="text"/>
Issued Date *	<input type="text"/>	Challan Number	<input type="text"/>
Expiry Date *	<input type="text"/>	Account Number	<input type="text"/>

Cancel Save

EMD Fee Details							
S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount	Delete
1	456789123	DD - Demand Draft	24-Jan-2018	24-Apr-2018	0000123456	10,000	<input type="checkbox"/>

Delete Next





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**BID MANAGEMENT**

My Tenders → 2018\_NIC\_54601\_1 → Transaction Message

Organization Chain : NIC Org||NIC\_Dept  
Tender Reference Number : Tender Goods  
Tender ID : 2018\_NIC\_54601\_1  
Tender Title : Supply of Desktop Computers at NIC

Bid Process List		
S.No	Bid Process	Action
1	Profile	

Bid Payment Details					
S.No	Fee Type	Actual Fee	Exempted Fee	Fee To Be Paid	Paid Fee
1	Emd Fee	20000.00 (INR)	10000.00 (INR)	0.00	10000.00 (INR)

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BID SUBMISSION

Bid Submission → Packet Details

Organisation Chain : NIC Org||NIC\_Dept  
 Tender Reference Number : Tender Goods  
 Tender ID : 2018\_NIC\_54601\_1  
 Tender Title : Supply of Desktop Computers at NIC

Tender Covers

View Uploaded File Details

Fee/PreQual/Technical

  
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My Documents option to upload high volume of Technical Documents and Other Important Documents.

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Click here to upload the bid documents in the first cover



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**BID SUBMISSION**

Tender Title : **Civil Works**  
 Tender ID : **2018\_NIC\_54617\_1**

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File Type	Descri...	Upload...	File Name	File Size (In KB)	File Directory	File Last Modifi...	Browse
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.pdf	Techni...	✘	File Not Uploaded				Browse

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Click browse to upload Fee document



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BID SUBMISSION

Tender Title : **Supply of Desktop Computers at NIC**  
Tender ID : **2018\_NIC\_54601\_1**

Browse...

Look In: Upload\_Documents\_Bidder

Folder	PQ_CONTRACTOR_REGN_CERTIF
ADDL_DOCS.pdf	PQ_OTHER_DOCUMENTS.pdf
Addl_Docs_Section6.pdf	PQ_SALESTAX_CLEARANCE.pdf
EMD_Exemption.pdf	TECHNICAL_BID.pdf
<b>EMD_FEE_COPY.pdf</b>	Tender_Fee.pdf
PQ_ALL_DOCUMENTS.pdf	

File Name: EMD\_FEE\_COPY.pdf  
Files of Type: pdf

Open Cancel

1. Select the fee document

2. Click Open

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**BID SUBMISSION**

Selected file uploaded

Title : **Supply of Desktop Computers at NIC**  
 ID : **2018\_NIC\_54601\_1**

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 Clear Selected

File Type	Description	Upload Status	File Name	File Size (...)	File Direc...	File Last ...	Browse
.pdf	Scanned copy o...	✓	EMD_FEE_...	7	C:\Users\mi...	02-Dec-20...	
.pdf	Scanned copy o...	✗	File Not Up...				
.pdf	Scanned copy o...	✗	File Not Up...				

**Total File Size: 7 KB**

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BID SUBMISSION

Tender Title : Supp  
Tender ID : 2018

1. Select the file

Browse...

Look In: Upload\_Documents\_Bidder

older	PQ_CONTRACT_REGN_CERTIFICATE.pdf
_DOCS.pdf	PQ_OTHER_DOCUMENTS.pdf
Docs_Section6.pdf	PQ_SALE_TAX_CLEARANCE.pdf
Exemption.pdf	TECHNICAL_BID.pdf
FEE_COPY.pdf	Tender_Fee.pdf
LL_DOCUMENTS.pdf	

File Name: TECHNICAL\_BID.pdf

Files of Type: pdf

Open Cancel

2. Click Open

Total File Size: 7 MB

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**BID SUBMISSION**

Tender Title : **Supply of Desktop Computers at NIC**  
 Tender ID : **2018\_NIC\_54601\_1**

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File Type	Descri...	Uplo...	File Name	File Size (In KB)	File Directory	File Last Modifi...	Browse
.pdf	Scann...	✓	EMD_FEE_COP...	7	C:\Users\nic\De...	02-Dec-2010 11:...	
.pdf	Scann...	✓	TECHNICAL_BI...	7	C:\Users\nic\De...	03-Dec-2010 10:...	
.pdf	Scann...	✗	File Not Uploaded				

**Total File Size: 14 KB**

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Tender Title : **Supply of Desktop Computers at NIC**  
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Browse...

Look In: Upload\_Documents\_Bidder

New Folder	PQ_CONTRACTOR_REGN_CERTIF
ADDL_DOCS.pdf	PQ_OTHER_DOCUMENTS.pdf
Addl_Docs_Section6.pdf	PQ_SALESTAX_CLEARANCE.pdf
EMD_Exemption.pdf	TECHNICAL_BID.pdf
EMD_FEE_COPY.pdf	Tender_Fee.pdf
PQ_ALL_DOCUMENTS.pdf	

File Name: PQ\_ALL\_DOCUMENTS.pdf  
Files of Type: pdf

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Last Modifi...	Browse
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Dec-2010 10:...	

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**BID SUBMISSION**

Tender Title : **Supply of Desktop Computers at NIC**  
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File Type	Descri...	Upload...	File Name	File Size (In KB)	File Directory	File Last Modifi...	Browse
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.pdf	Scann...	✓	TECHNICAL_BI...	7	C:\Users\nic\De...	03-Dec-2010 10:...	
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Tender Title : **Supply of Desktop Computers at NIC**  
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.pdf	S	X	ic\De...	03-Dec-2010 10:...	
.pdf	S	X	ic\De...	03-Dec-2010 10:...	

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Tender Title : **Supply of Desktop Computers at NIC**  
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### BID SUBMISSION

Bid Submission → Packet Details

Organisation Chain : NIC Org||NIC\_Dept  
 Tender Reference Number : Tender Goods  
 Tender ID : 2018\_NIC\_54601\_1  
 Tender Title : Supply of Desktop Computers at NIC

✔ You have uploaded your packet document(s). However your bid is considered valid only after receiving bid acknowledgment on clicking 'Freeze Bid Submission' button.

#### Tender Covers

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**BID SUBMISSION**

Tender Title : **Supply of Desktop Computers at NIC**  
Tender ID : **2018\_NIC\_54601\_1**

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.xls	Price Bid	✘	File Not Upload...				Browse

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BID SUBMISSION

Supply of Desktop Computers at NIC  
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Distribution	work_49917	BOQ_50809.xls
	work_50363	BOQ_SRRRA.xls
	work_50398	Price_Bid_in_GST_Cess.xls
	work_50449	
	Pictures - Shortcut	
	BOQ_50737.xls	

File Name: BOQ\_50809.xls  
Files of Type: xls

Open Cancel

Total File Size: 0 KB

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**BID SUBMISSION**

Tender Title : **Supply of Desktop Computers at NIC**  
Tender ID : **2018\_NIC\_54601\_1**

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.xls	Price Bid	✓	BOQ_50809.xls	260	C:\Users\nic\De...	24-Jan-2018 03:...	📁

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**BID SUBMISSION**

Tender Title : **Supply of Desktop Computers at NIC**  
Tender ID : **2018\_NIC\_54601\_1**

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.xls	Price	stnic\De...	24-Jan-2018 03:...	

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BID SUBMISSION

Bid Submission → Packet Details

Organisation Chain : NIC Org||NIC\_Dept  
Tender Reference Number : Tender Goods  
Tender ID : 2018\_NIC\_54601\_1  
Tender Title : Supply of Desktop Computers at NIC

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Tender Covers

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Fee/PreQual/Technical



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Uploaded Bid document details

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http://demoeproc.nic.in/nicgep/app?component=%24DirectLink&page=BidSubmitHome&service=direct&session=T

Government eProcurement System

Uploaded Bid Documents

Uploaded Bid Documents (Bid Not Frozen)					
S.No	Cover Type	Document Description	Document Type	File Name	File Size (KB)
1	Fee/PreQual/Technical	Scanned copy of EMD	.pdf	EMD_FEE_COPY.pdf	7.00
		Scanned copy of Technical Document	.pdf	TECHNICAL_BID.pdf	7.00
		Scanned copy of Pre qualification details	.pdf	PQ_ALL_DOCUMENTS.pdf	7.00
2	Finance	Price Bid	.xls	BOQ_50809.xls	260.00

**Note**  
The uploaded documents **would not be saved** in the system until **Freeze Bid** button is clicked.

- User M
- My A
- My D
- Auction
- My A
- Live
- View
- Bid Ma
- Search
- My T
- Clarification
- My A
- Bid C
- Conf
- Tech
- Histor
- Short
- My Bids History
- Confirmatory Documents History
- Short Fall Documents History
- Archived Clarification
- Tender Status
- My Withdrawn Bids

View Uploaded File Details

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Other Important Documents.

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- My Documents
- Auction Management**
- My Auctions
- Live Auctions
- View Auction History
- Bid Management**
- Search
- My Tenders
- Clarification
- My Active Bids
- Bid Opening (Live)
- Confirmatory Documents
- Techno Comm History
- Short fall
- My Bids History
- Confirmatory Documents History
- Short Fall Documents History
- Archived Clarification
- Tender Status
- My Withdrawn Bids
- Post Award Management**
- Award Declaration

**BID MANAGEMENT**

**Bid Preparation Confirmation**

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**Bid Information**

Organisation Chain : NIC Org||NIC\_Dept  
 Tender Reference Number : Tender Goods  
 Tender ID : 2018\_NIC\_54601\_1  
 Tender Title : Supply of Desktop Computers at NIC  
 Bid Submission Closing Date : 26-Jan-2018 12:00 PM

EMD Exemption details

**EMD Exemption Details**

S.No	Emd Amount in ₹	Emd Exemption Type	Availed Exemption in ₹	To Be Paid Amount in ₹	EMD exemptionCertificate
1	20,000	PERCENTAGE	10,000	10,000	 EMD_Exemption.pdf
<b>Total in ₹ :</b>				<b>10,000</b>	

EMD Fee details

**Offline EMD Fee Payment Details**

S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount in ₹
1	456789123	DD - Demand Draft	24-Jan-2018	24-Apr-2018	0000123456	10,000
<b>Total in ₹ :</b>						<b>10,000</b>

**Uploaded Documents**

S.No	Packet Type	File Name	Description	File Size (KB)	File Hash
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- Live Auctions
- View Auction History
- Bid Management**
- Search Active Tenders
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Offline EMD Fee Payment Details						
S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount in ₹
1	456789123	DD - Demand Draft	24-Jan-2018	24-Apr-2018	0000	

Hash code of the Uploaded documents

Uploaded Documents					
S.No	Packet Type	File Name	Description	File Size (KB)	File Hash
1	Fee/PreQual/Technical	EMD_FEE_COPY.pdf	Scanned copy of EMD	7.00	otOIsAWfk/bzoK4kjI6GE5AACC8=
		TECHNICAL_BID.pdf	Scanned copy of Technical Document	7.00	jMtpugbZQ00DpHsKYX0QGyJUZI4=
		PQ_ALL_DOCUMENTS.pdf	Scanned copy of Pre qualification	7.00	56Ro9CopIiBtxfQbqs7jhOU3K6A=
2	Finance	BOQ_50		1.00	t4936ybYeZg3lXfCzWhKcTrcXtA=

Click Freeze Bid Submission for acknowledgement

Freeze Bid



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  - Award Declaration

**BID MANAGEMENT**

**Bid Acknowledgement**

**Bid Acknowledgement Page**

**Bid Acknowledgement**

[Print Bid Details](#)

[Print Acknowledgement](#)

Organisation Chain : NIC Org||NIC\_Dept  
 Tender Ref No. : Tender Goods  
 Tender ID : 2018\_NIC\_54601\_1  
 Tender Title : Supply of Desktop Computers at N  
 Bid Start Date & Time : 24-Jan-2018 12:15 PM  
 Bid End Date & Time : 26-Jan-2018 12:00 PM  
 Bid ID : 43613  
 Bidder Name : ABCD Pvt.Ltd.  
 Bid Submitted Date & Time : 24-Jan-2018 04:18 PM  
 Bidder IP Address: 10.1.14.139

Click print to take print out of acknowledgement



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**Bid Management**

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**BID MANAGEMENT**

**Bid Acknowledgement**

**Bid Acknowledgement**

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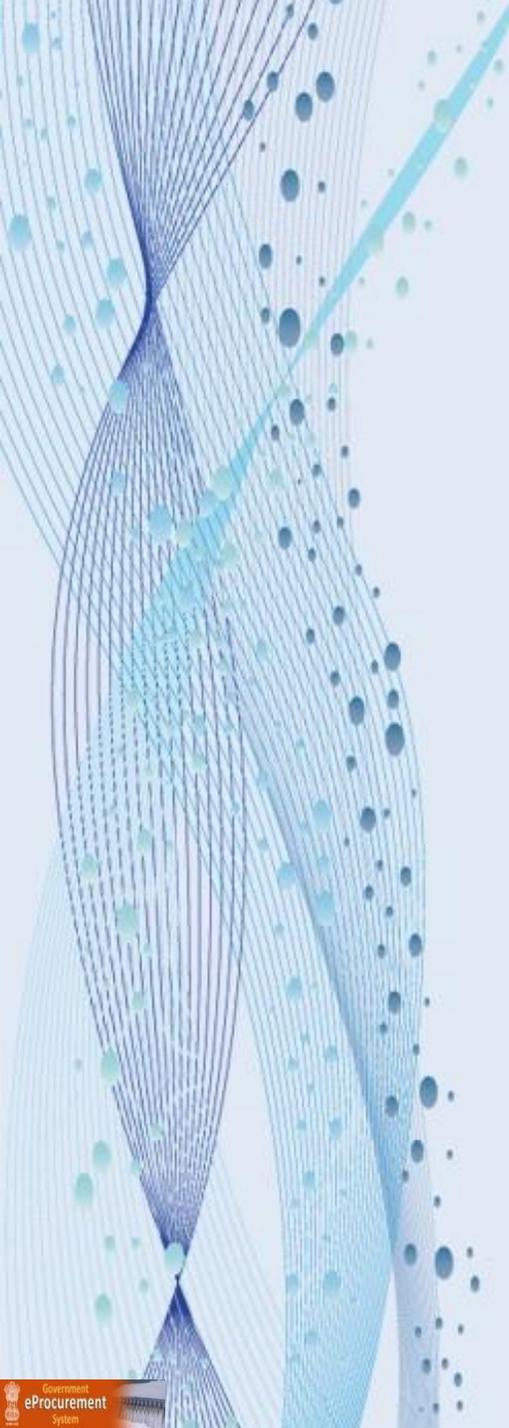
http://demoeproc.nic.in/nicgep/app?component=%24DirectLink\_0&page=BidAcknowledgement&

**Government eProcurement System**  
Date : 24-Jan-2018 04:18 PM

**Bid Acknowledgement**

<b>Organisation Chain :</b>	NIC Org  NIC_Dept
<b>Tender Ref No. :</b>	Tender Goods
<b>Tender ID :</b>	2018_NIC_54601_1
<b>Tender Title :</b>	Supply of Desktop Computers at NIC
<b>Bid Start Date &amp; Time :</b>	24-Jan-2018 12:15 PM
<b>Bid End Date &amp; Time :</b>	26-Jan-2018 12:00 PM
<b>Bid ID :</b>	43613
<b>Bidder Name :</b>	ABCD Pvt.Ltd.
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<b>Bidder IP Address:</b>	10.1.14.139

Computers at NIC  
PM  
PM  
PM



**Thank you**  
**End of Bid submission**

**(GePNIC Version 1.09.06)**